



Student Credentialed Food Executive Program

A Step Toward Becoming A Credentialed Food Executive

Recognized by the Canadian Tourism Human Resources Council



What is the purpose of the Credentialed Food Executive Program?

The primary objective of CAFP is to promote and provide continuing education to the membership. Therefore, the purpose of the CFE program is to encourage members to participate in progressive personal development throughout their professional career. This professional credentialing Food Executive Program (CFE) is a reflection and commitment to that objective. The program encourages and honours members who, through experience and the pursuit of educational goals, fulfill personal and professional objectives that concurrently enhance the prestige and stature of the foodservice profession. The program recognizes the diversity of human and professional resources existing and required within the hospitality industry. It equates this dichotomy within a common credentialing program.

Why the CFE Program?

The CFE program is an established, relevant and meaningful professional credentialing program offered by the Canadian Association of Foodservice Professionals and the International Food Service Executives Association (IFSEA).

What does the CFE designation stand for?

The credentialed food executive designation represents the mark of achievement, knowledge and dedicated leadership to the foodservice industry. This designation carries with it the highest prestige of the CAFP and IFSEA. The CFE designation is also recognized by the Tourism HR Canada (THRC).

What is the objective of the “Student Executive Achievement Certificate” Program?

The objective of the Student Executive Achievement Certificate program is to encourage personal and professional growth of Student Executives, and to provide incentive to Student members to pursue professional credentialing and active involvement with CAFP.

How does the “Certificate” Program tie in with the C.F.E. Program?

All points earned for the “Student Executive Achievement Certificate” apply as competency-based criteria for future credentialing status.

Who is eligible?

Any CAFP Student Branch member and/or College or University graduate, who has completed one year of Student Executive membership, and is a Student Executive member at the time of application is eligible.

Where are application forms available?

Application forms are available from the Professional Branch C.F.E. Chairperson, your facility advisor or Student Branch Liaison person.

Is there a cost?

A cheque for \$20.00 payable to CAFP must accompany the application.



Is there a deadline?

Yes, completed applications, approved by the branch C.F.E. Chairperson must reach the National C.F.E. Chair by November 30th.

The application is then submitted to the National CAFP – C.F.E. Review Board for consideration. Successful applicants will be invited to attend the presentation ceremony at the annual CAFP National Conference.

Is proof of claim required?

Yes, all claims must be fully supported and documented. For example, students claiming points for attending Student Branch educational meetings require a “signed” attendance card or copies of a sign in sheet co-signed by the Faculty Advisor or Liaison for each session attended.

Work experience claims require a record of employment from the employer, for each work experience.

Student Branch leadership claims require a note from Faculty Advisor or Liaison.

How many points are required?

A total of 35 points are required. Minimum points per category are:	
Education	22
Work experience	6
CAFP Membership	3
CAFP Leadership	4
Total	35

How are points earned?

EDUCATION:

College diploma	20 points (2 years)
University degree	40 points (4 years)
Dietetic Internship	10 points (1 year)

In addition to completion of a College and/or University program the application must have attended a minimum of twenty (20) Student and/or Senior Branch educational sessions.

Points awarded are 1/10 (0.10) per learning hour attended. This includes Student and/or Senior Branch educational meetings. Additional points may be earned by attending industry related seminars.

WORK EXPERIENCE:

Points earned are:

- 1/3 (.33) for each month worked (minimum 10 hours per week) regardless of function
- 3.0 points per year when employed as a supervisor within the hospitality industry
- 4.0 points per year when employed as a manager within the hospitality industry



CAFP ACTIVITIES:

5/10 (0.5) point per year is awarded for Student and/or Student Executive membership. Minimum requirement to qualify for membership points is attendance of four (4) Student and/or Senior educational meetings per year.

2.0 points are awarded for each National Conference. Minimum requirement to qualify for conference points is attendance of six (6) seminar hours.

CAFP LEADERSHIP:

Points are earned by holding positions as a Student member or throughout the three-year period as a Student Executive member:

President	3.0
Vice-President	2.0
Secretary	2.0
Treasurer	2.0
Committee Chair	1.0
Committee Member	0.5

For additional information please contact

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