



## Professional Credentialing Program

Recognized by the Canadian Tourism Human Resources Council



### What Is CAFP?

The Canadian Association of Food Service Professionals was chartered as a national non-profit association in 1975. It developed as a result of an amalgamation of the Food Service Executives Association (F.S.E.A.) and the Canadian Food Service Executives Association (CFSEA) with branches in Toronto, Montreal, Vancouver, Ottawa and Kingston.

Its roots date back to a convention of the international stewards association in Toronto in 1905 and the chartering of the Montreal Branch in 1937.

A branch is comprised of a group of food management professionals dedicated to the same purpose and ideals. The Association prides itself and benefits from having one of the most diverse membership groups existing. Meetings are conducted on a monthly basis from September to June, offering a wide range of educational and social events. The Association offers its membership a broad range of activities and industry involvement from which they may grow personally and professionally.

### VISION

We are a national Association of diversified professionals dedicated to the personal and professional growth of our members. We are committed to meet our members' needs providing fellowship, recognition, and growth opportunities in a supportive and collaborative manner. Our alliances and actions lead to our continued growth, benefiting all stakeholders in our industry.

### OUR MISSION STATEMENT

To promote professional and personal growth and develop alliances leading to excellence in our industry.

### What Is The Purpose Of The Credential Food Executive (CFE) Program?

One of the primary goals and objectives of CAFP is to promote excellence through education, leadership and experience. The CFE program is a reflection and commitment to that objective. The program encourages and honours individuals who, through experience and pursuit of educational goals, fulfill personal and professional objectives which concurrently enhance the prestige and stature of the food service profession. The program recognizes the diversity of human and professional resources available and required within the food service/hospitality industry. It equates this dichotomy within a common credentialing program, integrating competency based criteria.

### What Is The CFE Program?

An established relevant and meaningful professional credentialing program offered by the Canadian Association of Foodservice Professionals and the International Food Service Executives Association.

### What Does CFE Designation Stand For?

Such designation carries with it the highest prestige of the CAFP and I.F.S.E.A. The credentialed food executive designation represents the mark of achievement, knowledge and dedicated leadership to the food service industry and the public.



### **What Are The Criteria?**

A total of 125 points is required. This includes a minimum of 32 points in education, 20 points in professional experience, 10 points in leadership and related activities. The balance of 63 points may be made up in any of the three categories.

### **A Sample of Program Credits**

- Graduate degree any applicable field: 20 points; 4 year hotel and restaurant management programme 40 points; 2 year collegiate program 20 points.
- Industry related seminars (100 hours) 10 points; completed culinary, dietetic, apprenticeship program maximum 20 points.
- Industry management employment 4 points per year.
- Credits are awarded for industry, association leadership (e.g. college, government advisory boards or councils) elected executive positions in branch or sister organizations, Student branch resource positions.

### **How Do I Benefit As A Professional?**

- You gain a personal, professional sense of pride and accomplishment.
- Your professional credentials are evaluated. It is the yardstick by which past achievements are measured, while setting standards and goals for the future.
- You are honoured by the Canadian and International Food Service Executives Associations, for having completed the professional credentialing program.
- You receive industry recognition for your professional stature and competency, based on knowledge, industry experience, and leadership ability.
- Such designation increases your stature among your peer group and future employers.
- You are accredited for your commitment to education, excellence, and maintaining current industry knowledge and practices.
- The credentialing renewal program provides incentive to maintain professional development activities and improve your professional profile.
- You earn the right to include the CFE designation after your name.
- You receive a certificate and official CFE custom lapel pin.
- Your employer is notified in writing of your professional achievement.

### **Recognition – THRC**

The program is recognized by the Tourism HR Canada (THRC) as a credentialing approach for food service management professionals and is recorded under their listing of industry credentialing programs.

### **When And How You Should Apply?**

It is recommended that, upon joining the association you should contact your branch chairperson who will further explain the objectives of the program, and assist you in inventorying your educational and professional achievements to date. The chairperson will continue to assist and monitor your progress until your application is completed. The branch chairperson is the one person responsible for the submission of your application to the national committee.

### **Non-CAFP Members**

Are eligible to apply. Education and professional experience requirements are the same as for CAFP members. Activity and leadership credits may be earned through “sister” organizations. A cheque for \$350.00 made payable to CAFP must accompany application.



**Is There A Deadline?**

Yes. The original application must reach the Branch CFE Chair, no later than November 30.

Successful applicants will be invited to attend the presentation ceremony at the Annual CAFP National Conference.

**Is There A Cost Involved?**

Yes. A \$80.00 cheque made payable to the CAFP must accompany your submitted application.

**Can Student Branch Members Earn Credits?**

Yes. All educational experiences, other than school curriculum count (Professional branch meetings and seminars, industry workshops, etc..)

**Competency Renewal**

Updating of credentials is recommended every three years. Although you never lose your initial status, the credentialing process ensures you are maintaining a current competency level within your profession. Competency renewal is based on your most current three year experience. The CFE program encompasses 4 levels of renewal after originally achieving CFE: renewal, fellow, emerald, and diamond. The fifth level of diamond is considered the pinnacle that truly reflects the high standards of the CFE program. Twenty-two of our current 107 CFEs are diamonds.

**For additional information please contact**

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